



## LENDER/OTHER PARTY CLAIM SUBMITTAL FORM

**INSTRUCTIONS:** Please fill in all applicable fields below, attach necessary documents if available and submit your request in writing via one of the following channels:

**Email:**  
[claims.nic@firstam.com](mailto:claims.nic@firstam.com)

**Fax:**  
877-804-7606

**Mail:** First American Title Insurance Company  
Attn: National Claims Intake Center  
5 First American Way, Santa Ana, CA 92707

If you do not receive a response to your request within 5-10 business days after submitting this form or if you have questions regarding this process please call the National Claims Intake Center at: **888-632-1642** \*Signifies required fields

### Claimant Information:

Company	<input type="text"/>	Representing	<input type="text"/>
Contact Name*	<input type="text"/>	Insured, if different	<input type="text"/>
Address*	<input type="text"/>	Phone Number*	<input type="text"/> Ext <input type="text"/>
City	<input type="text"/>	State	<input type="text"/>
		Zip Code	<input type="text"/>
Your File No.	<input type="text"/>	Contact E-mail	<input type="text"/>
		Loan Number	<input type="text"/>

### Property and Policy Information:

Borrower(s)	<input type="text"/>	Underwriter	<input type="text"/>
Insured Property Address	<input type="text"/>	Policy Number	<input type="text"/>
City	<input type="text"/>	County	<input type="text"/>
		State*	<input type="text"/>
		Zip Code	<input type="text"/>

### Claim Information: (Choose all that apply)

<input type="checkbox"/> Prior Lien	<input type="checkbox"/> Defense / Lawsuit / Bankruptcy	<input type="checkbox"/> Legal Description	<input type="checkbox"/> Property Line Dispute / Survey Issues
<input type="checkbox"/> Unpaid Taxes / Special Assessments	<input type="checkbox"/> Mobile Home Affixture	<input type="checkbox"/> Escrow / Settlement	<input type="checkbox"/> Access / Easement / Encroachment
<input type="checkbox"/> Vesting / Interests	<input type="checkbox"/> Missing Authority / Defective Notary	<input type="checkbox"/> Unrecorded Documents	<input type="checkbox"/> Fraud / Forgery
			<input type="checkbox"/> Other

**Brief explanation of claim\*** (If additional space is needed for explanation attach as a separate document):

### Documents to be attached to all Claim Submissions: (if applicable)

- Copy of Policy and/or Title Commitment from the Insured Transaction (both if available)
- Copy of HUD-1 or Final Settlement Statement from the Insured Transaction
- Recent Title search or Commitment showing the Claims Issue
- If the current holder of the note is not the original insured lender, assignments showing the chain of transfers to the current holder
- Any correspondence or notices received from an adverse party
- Pleadings served on the insured claimant, if the claim involves litigation / any other relevant documents obtained by Lender or Counsel
- Survey if one is available on claims involving issues of Access, Easement, Legal Description or Survey / Boundary / Encroachment
- Tax bills or notices if claim issue involves Taxes / Assessments