



Eagle Academy Learning Center – Quick Start Guide

This document provides guidance for getting started in the First American Eagle Academy® Learning Center.

Learning Center Homepage

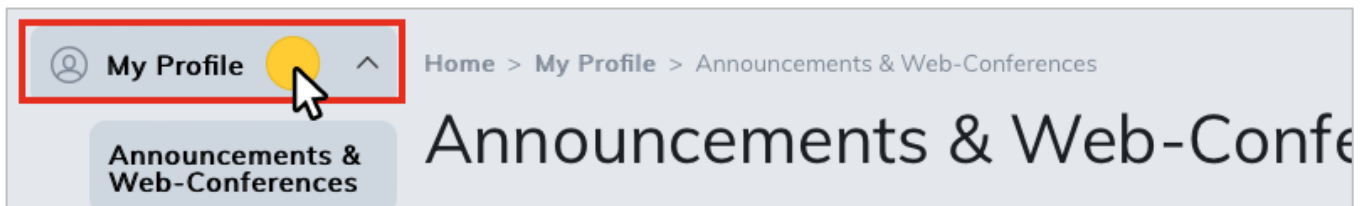
1. Go to AgentNet®
<https://agency.myfirstam.com>
2. Log in using **your own unique AgentNet credentials**
3. Hover mouse over **Agent Resource Center**
4. Click **Eagle Academy Learning Center**

IMPORTANT: If you receive a message to contact your Administrator, please email LearningCenter@firstam.com to request access to Eagle Academy

My Profile

Before selecting a course, you must add required information to your Eagle Academy Learning Center profile:

1. Click **My Profile**



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- In **Organization** section, click **Edit**

Organization

EDIT

- Type your **Company Name**
- Type your **License Number(s), BAR Number** or **N/A** for no License Number. This is **required** to report your CE/CLE credit and for our reporting. **Examples:** FL-W12345, OH-NPN-123456, MD-123456, etc.
- Click **Save Changes**

Organization

Company Name*	A	First American Title
License Number(s)*	B	MD-98765421

Example: FL-W12345, OH-NPN-12345678 or N/A

Begin with state abbreviation and a dash.
Separate license numbers with a comma.

C

SAVE CHANGES

CANCEL

- In **Contact Details** section, click **Edit**
- Complete all required fields marked with a red asterisk (*), i.e. Company Address, City, State, Zip, Company Phone
- Click **Save Change**

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Select/Complete a Course

1. Click **Catalog**

BEFORE starting courses, add your license number and contact informatio

2. Click **Courses**

BEFORE starting courses, add your license number and contact informatio

From the **Catalog** menu, access your **State** learning from the right side of

3. From right column, under **Categories**, click your **State**

233 Items

Categories

NALA	52
Real Estate Ba...	7
Title Basics	5
Settlement Bas...	6
Alabama	53
Alaska	50
Arizona	50

Nov 17th - 1 SEAT: 2022 Alabama Agency Seminar

Instructor First American Eagle Academy®

1 Seat Purchase

Alabama Agency Seminar

November 17, 2022 8:30 am - 4:30 pm CT

\$100.00

Nov 17th - 2 SEATS: 2022 Alabama Agency Seminar

4. Scroll down to find your desired course

5. Click on the **Course Title**

ALTA 47 Endorsements - 0 STATE APPROVAL

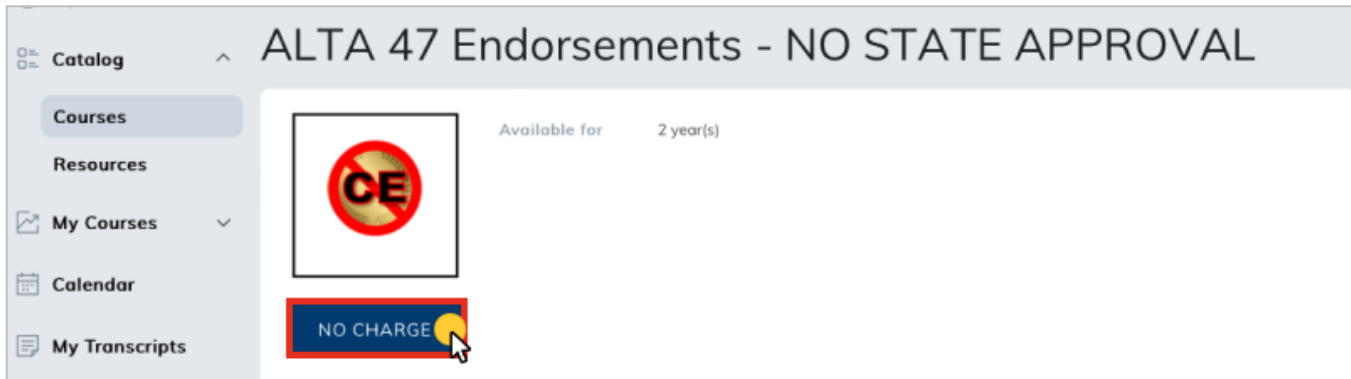
Instructor First American Eagle Academy®

This previously recorded webinar was held on April 22, 2021 for the West Region All Day Virtual Seminar. The presenter

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6. Click **No Charge / Start** to launch the course



IMPORTANT: See **Continuing Education Approvals** table for the **Type of credit** and **Number of credits** available for each approved state.

7. In the left column, click the **Title** to launch the course



NOTE: A new tab or window will open containing the course

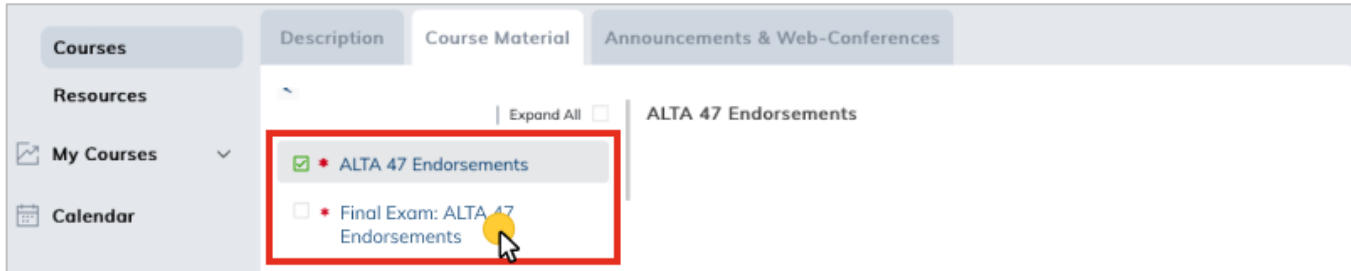
8. After completing the course materials (chapters and quizzes), **you must close the Course tab by clicking X** to allow you to access the **Final Exam** or **Course Evaluation** (as applicable per State) to complete the course.



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9. Click **Final Exam** or **Course Evaluation** (as applicable per State)



NOTE: You'll see a **green check mark** next to the course title confirming completion of course materials.

IMPORTANT

- Multi-state licenses in **Ohio** need to select the **Ohio** version of a course in order to qualify for credit and complete both the **Ohio Course Evaluation** and **Final Exam** to qualify for credit in Ohio and other state(s).
 - Learners in **Arkansas** need to complete both the **Final Exam** and **Exam Proctor Affidavit**
 - Learners in **Alabama** and **Montana** need to complete both the **Final Exam** and **Exam Proctor Form**
 - **Mississippi** attorneys need to complete the **Final Exam** and the **CLE Course Evaluation Form**
 - **New Jersey** attorneys need to complete the **Final Exam** and the **CLE Course Evaluation Form**
 - **Virginia** learners need to complete both the **Final Exam** and the **Virginia Student Certification Form**
10. After successfully completing the Final Exam/Course Evaluation, click **My Transcripts** to obtain your certificate
11. From the **Download Certificate** column, click the icon to print your certificate.

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Course	Credit Units	Status	Credit Hours	Percentage Completed	Registration Date	Completion Date	Expiration Date	Certificate Expiration	Download Certificate	View Grades
2021 ALTA Owner's and Loan Policies - NO STATE APPROVAL		Registered	0	0	6/29/2022					VIEW
Affidavits, Declarations and Certificates		Registered	0	0	2/24/2021					VIEW

Technical Assistance

1. Click the **Email icon** at the top right of the screen



2. Complete required fields (*) in the pop-up screen
3. Click **Submit**

NOTE: The Learning Center will respond to your inquiry as soon as possible during business hours.

Tips

Be sure:

- Pop-Up Blocker is turned off
- Internet browser is up to date with most current version

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