WESTCHESTER TRANSFER FORMS (PREP) QUESTIONNAIRE

666 Third Avenue, 5th Floor, New York, NY 10017

Tel No: 212-922-9700 Fax No. 714-824-5990

**THE FEE FOR THIS SERVICE IS $100.00**

**REQUIRED INFORMATION TO PREPARE WESTCHESTER E-TAX FORMS:**

**SELLER’S INFO:**

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

IF SINGLE MEMBER LLC LIST NAME & EIN:

**BUYER’S INFO:**

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

**NAME:** SSN/EIN:

ADDRESS: SSN/EIN:

IF SINGLE MEMBER LLC LIST NAME & EIN:

**PROPERTY INFO:**

PREMISES:

BLOCK: LOT: CONDITON OF TRANSFER(Mark with X): FEE ( ) LEASEHOLD ( ) OTHER ( ) (explain)

TYPE OF PROPERTY/DWELLING:

PURCHASE PRICE: LOT SIZE:

**DATE OF CONTRACT:** **DATE OF CONVEYANCE:**

**ATTORNEY INFO:**

SELLER’S ATTORNEY:

ADDRESS:

 TEL#:

BUYER’S ATTORNEY:

ADDRESS:

 TEL#:

EMAIL ADDRESS TO SEND TRANSFER TAX DOCUMENTS:

***IF YOU ARE CLAIMING A TAX EXEMPTION PLEASE ATTACH THE REASON FOR SAID EXEMPTION***